

About the Auditor...

In Wells County, the position of County Auditor is an appointed position by the Wells County Commission. This change was made by the Commission in March of 2021 (*NDCC 11-10.2-02*). The County Auditor, by statute, serves as the Chief Financial Officer, Election Administrator, Property Tax Administrator, and the Executive Secretary to the County Commissioners.

As the Chief Financial Officer (*CFO*), the County Auditor oversees all fiscal activities of the County. Some of the activities undertaken as CFO include administering the payment of bills, monthly and annual financial reporting, bonding for construction projects, and preparation of the annual county budget.

As the Election Administrator, the County Auditor administers all state and county elections held in Wells County. The County holds a primary election on the second Tuesday in June in every even numbered year. In conjunction with the primary election, the County Auditor also administers the city and park district elections for all cities within Wells County. The County holds a general election on the first Tuesday after the first Monday in November of each even-numbered year.

As Property Tax Administrator, the County Auditor oversees the maintenance of the property tax system, computation of mill levies, preparation of property tax bills, distribution of taxes collected to all political subdivisions of Wells County as well as to political subdivisions who are situated outside of the county but who have property within Wells County, and the collection of delinquent taxes.

As the Executive Secretary to the County Commissioners, the County Auditor attests to the official actions of the County Commission and oversees the preparation of minutes of the County Commission meetings and other committee or appointed board meetings.